

## This document contains:

- The Event Covid-19 risk assessment and risk mitigation plan in accordance with the [FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic](#)
- The Event Approved Schedule

*Given the current covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event prior to planning his/her travel to the Event.*

## Risk assessment for COVID-19

The questions below will enable OCs to review the additional considerations specific to sports, and thus inform their risk assessment of COVID-19 associated with their Event. This will help OCs understand and manage any additional risk from COVID-19.

The risk assessment should be reviewed and reassessed regularly during the planning phase and updated immediately prior to the transition to the operational phase, especially in light of the rapidly evolving nature of the outbreak. Reference should be made to the latest technical guidance and situation reports on the WHO website.

The risk assessment for COVID-19 associated with the Event must be coordinated and integrated with the host country's national risk assessment for COVID-19. The person completing the questionnaire should include input from the local public health authorities, consult WHO's latest technical guidance and ensure that there is an up-to-date evaluation of the epidemiological situation.

**Please answer Yes (1) or No (0) to the following questions to determine a risk assessment score that incorporates factors specific to sporting events**

Additional risk of COVID-19 to the sporting event	Yes (1)/No (0)	Score
Will the event be held in a country that has documented active local transmission of COVID-19 (community spread)?	1	1
Will the event be held in a single venue or multiple venues/cities/countries? <i>(single venue = 0; multiple venues = 1)</i>	0	0
Will the event include international participants (athletes and spectators) from countries that have documented active local transmission of COVID-19 (community spread)? <i>(NB: if the Events does not involve spectators, please clarify this in the comments to the questions in relation to spectators in the "Mitigation Checklist" sheet)</i>	1	1
Will the event include a significant number of participants (athletes or spectators) at higher risk of severe COVID-19 disease (e.g., people over 65 years of age or people with underlying health conditions)?	0	0
Will the event include sports that are considered at higher risk of spread for COVID-19 (eg, contact sports)?	0	0
Will the event be held indoors? <i>(Yes = 1; No = 0)</i>	0	0
<b>Total COVID-19 risk score</b>		<b>2</b>

## Mitigation checklist for COVID-19

Mitigation measures assess the current effort and planning to reduce the risk of spread of COVID-19 disease for the event. As mitigation measures can reduce the overall risk of the sporting event contributing to the spread of COVID-19, they should be taken into account after the risk assessment has occurred to gain a clearer understanding of the overall risk of transmission and further spread of COVID-19, should the event be held. Together with the risk assessment score, the mitigation measure will contribute to the decision matrix and influence the assessment of the overall risk of transmission and further spread of COVID-19 in relation to the event.

Topic	Key consideration	Score Yes/Completed (2), Maybe/In progress (1), No/Not considered (0)	Weighting	Total score	Comments
Understanding of the overview of the current COVID-19 situation by the OC	Have the relevant OC and responsible staff been informed about the <b>latest available guidance on the COVID-19 outbreak</b> (official web resources available from WHO, CDC, ECDC, UN, local public health authorities)? And are the OC and staff concerned committed to following the available guidance?	2	1	2	
	Is the OC aware of global and local daily situation reports as provided by WHO or local public health authorities?	2	1	2	
	Do the OC and responsible staff understand the risks and transmission routes of COVID-19, the steps that Event attendees can take to limit spread, the recognized best practices (including respiratory etiquette, hand hygiene, physical distancing, etc.), and the travel restrictions adopted by different countries that may affect the Event?	2	1	2	
Event emergency preparedness and response plans	Has a <b>contingency medical response plan for COVID-19</b> been developed for the Event?	2	3	6	
	Does the contingency medical response plan include <b>information about how attendees should interact with the host country healthcare system</b> (e.g. hotline/helpline telephone number, medical teams and first-aid points for the Event, local health care system)?	2	3	6	
	Is there an <b>Emergency COVID-19 Outbreak Response Coordinator/Team</b> in the OC or other structure structure for the Event with defined roles and responsibilities, coordinating the health preparedness and response planning for the outbreak?	2	2	4	
	Has the host country or OC requested <b>support from WHO and/or local public health authorities</b> ?	2	3	6	
	<b>Has the OC acquired the following supplies to help reduce the risk of transmission of COVID-19?</b>				
	Personal protective equipment (e.g. masks, gloves, gowns) for onsite medical personnel	2	3	6	
	Hand sanitizer and alcohol rubs/gels, tissues, frequently replaced soap canisters and closed bins for safe disposal of hygienic materials (e.g. tissues, towels, sanitary products) in washrooms and changing rooms	2	3	6	
	Hand sanitizers and alcohol rubs for all entrances and throughout the venue	2	3	6	
	<b>If a person feels unwell/ shows symptoms of an acute respiratory infection during the Event:</b>				
	Is there a procedure for athletes or spectators to clearly identify <b>whom to contact and how to do so</b> if they or other Event participants feel unwell?	2	3	6	

	Is there a protocol on whom the OC should contact in the host country to report suspected cases and request testing and epidemiological investigations?	2	3	6	
	Are <b>first-aid services or other medical services</b> in-place and equipped to support patients with respiratory symptoms?	2	2	4	
	Are there <b>isolation rooms or mobile isolation units</b> available onsite?	0	2	0	
	Are there any <b>designated medical facilities</b> that manage patients with COVID-19 infection in the host country?	2	2	4	
	Are there <b>transportation services with trained medical professionals</b> available to transport critically ill patients with severe acute respiratory infections to a hospital or to evacuate them from the host country, if necessary?	2	2	4	
	Has a <b>cleaning schedule</b> been developed to ensure the venue is clean and hygienic – wiping surfaces and any equipment regularly with disinfectant is strongly recommended (before, during and after the event and between each round of competition)?	2	3	6	
	Are there established <b>screening measures</b> , including temperature checks in place for participants at the point of entry, venues, routes and on-site medical facilities (first-aid points)? (Please specify in Comments what these screening measures include)	0	3	0	
	Is the host country conducting COVID-19 <b>laboratory diagnostic tests</b> ? (If Yes, please specify in comments the type of COVID-19 diagnostic test used)	2	3	6	PCR-Tests
	Does the host country have a <b>national public health emergency preparedness and response plan</b> that can address severe respiratory diseases, including COVID-19?	2	2	4	
	Is there a <b>preliminary agreement by the host country to provide care</b> for any COVID-19 cases connected with the Event?	2	3	6	
	If the Event is for a duration of 14 days or longer, does the medical response plan for the event include resources and protocols for managing all public health interventions that would be necessary and supporting the national public health authorities if participants are infected and become unwell at the Event? (If the event is for less than 14 days, please score 0)	0	3	0	
	If the Event is for less than 14 days, does the medical response plan include protocols for OCs to notify all participants of possible exposure to COVID-19 if the OCs are made aware of any suspected or confirmed cases that attended the Event? (If the event is for 14 days or longer, please score 0)	2	3	6	
<b>Stakeholder and partner coordination</b>	Is there an established mechanism for collaboration and coordination between <b>the health and security sectors</b> , which is considered as crucial?	2	2	4	
	Are there agreed, clear and easily understood processes in place for <b>reporting to external multi-sectoral stakeholders</b> (including surveillance authorities, WHO, CDC, ECDC, etc.) and disseminating risk communication messages (Media)?	2	2	4	
<b>Command and control</b>	Is there a decision-making authority/body and an agreed procedure to <b>modify, restrict, postpone or cancel the Event</b> related to the evolving COVID-19 outbreak?	2	3	6	
	Are there arrangements to activate a <b>strategic health operations centre</b> if there are suspected COVID-19 cases in connection with the Event?	2	2	4	
	Have the OC and staff undergone training and exercises on personal safety procedures and emergency mitigation measures (including those specifically listed in this checklist)?	0	3	0	
	Is there a <b>risk communication strategy</b> for the Event in regard to COVID-19?	2	3	6	

Risk communication	Is there a <b>designated person(s) to lead media</b> activities and tasked with managing all external communications with national and international government officials, the general public, and the media? (If yes, please identify the spokesperson in comments)	2	2	4	Niklas Droste - 0049 162 10 10 284
	Has there been <b>monitoring of national and international media and social media</b> established for <b>rumours</b> to be able to counter them early? (Please explain in the comments what protocols are in place for counter messaging)	0	2	0	
	Has coordination been set up with major official media channels and social media sites such as Twitter, Facebook and Instagram so that messaging can be coordinated with, and assisted by, the platforms to provide targeted messaging from OCs (including messaging to counter fake news and rumours, and proactive messaging about the status of the sporting event, including changes)?	0	2	0	
Public health awareness of COVID-19 before and during the event	Has <b>public health advice</b> on clinical features of COVID-19, preventive measures, especially respiratory etiquette, hand hygiene practices, and physical distancing, been shared with all staff involved in the Event, athletes, the public, and personnel of all relevant stakeholders?	2	3	6	
	Has information on the <b>at-risk populations</b> been provided to all athletes, the public and others so they may make an informed decision on their attendance based on their personal risks?	2	3	6	
	Has public advice included information on the meaning of the following <b>measures: quarantine, self-isolation and self-monitoring</b> ?	2	2	4	
Surge capacity	<b>Are there any surge arrangements in place in the event of a public health emergency during the Event - (i.e. suspected and confirmed cases of COVID-19?</b>				
	Do these surge arrangements include funding for mitigation measures?	0	3	0	
	Do these surge arrangements include stockpiles of equipment (e.g. personal protective equipment, etc.)	2	3	6	
	Do these surge arrangements include training of extra staff?	0	2	0	
	Do these surge arrangements include volunteers?	1	2	2	
Specific mitigation measures	Will there be <b>daily health checks</b> of athletes/competitors?	0	2	0	
	Will the <b>athletes be separated from other groups</b> , such as officials, support staff and spectators, to limit transmission?	0	2	0	
	Are there measures in place to <b>limit the sharing of equipment, water bottles, towels, etc.</b> ?	2	3	6	We use disposable dishes and clean water bottles, etc..
	Will athletes be given closed <b>containers to allow for the safe disposal or storing of all hygienic materials</b> (e.g. tissues, towels, etc.)?	1	3	3	
	Will the Event have <b>designated seating</b> for all spectators?	0	3	0	It is an Outdoor Event
	Does the designated <b>seating provided allow for physical distancing</b> between spectators (minimum of 1 metre)?	2	2	4	For the seats that will made available, yes
	Have <b>pre-travel health checks</b> been performed on all athletes to ensure underlying co-morbidities, medications, allergies, etc. are documented?	0	2	0	

Sum of mitigation measures	163
<b>Total mitigation score (%)</b>	<b>74</b>

163

## Event overall risk score

The decision matrix takes the risk score and the mitigation score to provide a colour determination. This colour determination identifies the total risk of transmission and further spread of COVID-19 in relation to the Event. The "Colour Determination" key below the decision matrix describes the total risk for each colour.

Total COVID-19 risk score (from "Risk Assessment" Tab)	2
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Total mitigation score (from "Mitigation Checklist" Tab)	74
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## Risk Vs. Mitigation Matrix

Total Risk Assessment Score	Very Prepared to Mitigate COVID-19 Impacts (76-100)	Somewhat Prepared to Mitigate COVID-19 Impacts (51-75)	Somewhat Unprepared to Mitigate COVID-19 Impacts (26-50)	Very Unprepared to Mitigate COVID-19 Impacts (0-25)
0 - Negligible	Very low	Very low	Very low	Very low
1 - Very Low Risk	Very low	Very low	Low	Low
2 - Low Risk	Low	Low	Low	Moderate
3 - Moderate Risk (low-moderate)	Low	Moderate	Moderate	Moderate
4 - Moderate Risk (high-moderate)	Moderate	Moderate	High	Very High
5 - High Risk	High	High	Very High	Very High
6 - Very High Risk	Very High	Very High	Very High	Very High

KEY FOR COLOUR DETERMINATION OF OVERALL RISK	
VERY LOW	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>very low</u> .
LOW	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>low</u> . Recommend checking whether mitigation measures can be strengthened.
MODERATE	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>moderate</u> . Recommend <u>significant</u> efforts to improve mitigation measures or reduce risk of transmission (decrease risk assessment score).
HIGH	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>high</u> . Recommend <u>significant</u> efforts to improve <u>both</u> mitigation measures and reduce risk of transmission (decrease risk assessment score).
VERY HIGH	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>very high</u> .



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14.04.2021

### CSI2\* Herzlake May 13<sup>th</sup> to 16<sup>th</sup> 2021 - Mitigation Plan

List of measurements and actions that will apply during the event in order to mitigate the risk of COVID-19 transmission:

1. Only people **without symptoms** of illness have access to the event.
2. All athletes, grooms, horse owners and spectators have to provide a **proof of attendance** before entering the venue. A separate proof of attendance must be handed in every day. There are also different coloured wristbands for each day. The proofs of attendance will be kept for 14 days and, in case of suspicion of Covid-19, will be made available to the local health authority.
3. No spectators are allowed.
4. At the entrance everyone gets a **nose-and-mouth mask**.
5. One groom is allowed for two starting horses.
6. **Hand sanitizer stations** are at every entrance, on the sanitary facilities and distributed across the entire event area.
7. The **minimum distance of 1,5 meters** must be observed. Persons living in a common household or working together are not subject to this rule.
8. Posters in every corner explaining how to wear a mask and contact information in case somebody does not feel well. And everyone have to follow the signs to avoid unnecessary contacts.
9. The instructions of the security personnel must be followed. Otherwise the immediate exclusion of the event shall take place.
10. Dogs must be kept on a leash on the whole area.
11. Prize-giving ceremonies will take place without horses in consideration of the distance rules.
12. In the judges' tables, plexiglass panes will be installed to separate the judge and the person recording the scores.



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13. The **show office** can be contacted by phone or via [www.my.equi-score.de](http://www.my.equi-score.de) .  
Personal contact should be avoided. Otherwise the show office must be entered individually.
14. There are **two warm-up areas**. Based on the distance rules.
1. Food and beverages will be available at the take-away restaurant on the show ground. Outdoor seating with sufficient spacing between tables will be provided.
  2. An ambulance will be placed in the event.
  3. During the events there will be a person responsible only to supervise and control all regulations on daily basis.
  4. The **general rules** apply to reduce the spread risk of Covid-19
    - Wash your hands frequently. Regularly and thoroughly wash your hands with soap or clean them with disinfectant.
    - Distance of at least 1,5 meters between yourself and all other persons who are coughing or sneezing
    - Do not touch eyes, nose and mouth.
    - Cover your mouth and nose with your bent elbow or tissue when you cough or sneeze.
    - Wear the nose-and-mouth mask.

**Contact** of the OC in regard to these measurements at the CDI/CSI:

Niklas Droste | +49 162 1010284 | [ndroste@escon-marketing.de](mailto:ndroste@escon-marketing.de)

**I. DENOMINATION OF THE EVENT**

Venue: Herzlake

Date: **13/05/2021 - 16/05/2021** NF: Germany

Indoor:  Outdoor:

**EVENT CATEGORIES:**

- |                                 |                                  |                                             |                                             |                                   |
|---------------------------------|----------------------------------|---------------------------------------------|---------------------------------------------|-----------------------------------|
| CSIO5* <input type="checkbox"/> | CSI5*-W <input type="checkbox"/> | CSI5* <input type="checkbox"/>              | CSIU25-A <input type="checkbox"/>           | CSIU25-B <input type="checkbox"/> |
| CSIO4* <input type="checkbox"/> | CSI4*-W <input type="checkbox"/> | CSI4* <input type="checkbox"/>              | CSIY-A <input type="checkbox"/>             | CSIY-B <input type="checkbox"/>   |
| CSIO3* <input type="checkbox"/> | CSI3*-W <input type="checkbox"/> | CSI3* <input type="checkbox"/>              | CSIJ-A <input type="checkbox"/>             | CSIJ-B <input type="checkbox"/>   |
| CSIO2* <input type="checkbox"/> | CSI2*-W <input type="checkbox"/> | CSI2* <input checked="" type="checkbox"/>   | CSIch-A <input type="checkbox"/>            | CSIch-B <input type="checkbox"/>  |
| CSIO1* <input type="checkbox"/> | CSI1*-W <input type="checkbox"/> | CSI1* <input type="checkbox"/>              | CSIV-A <input type="checkbox"/>             | CSIV-B <input type="checkbox"/>   |
| CSIOY <input type="checkbox"/>  |                                  | CSIL1* <input type="checkbox"/>             | CSIAm-A <input checked="" type="checkbox"/> | CSIAm-B <input type="checkbox"/>  |
| CSIOJ <input type="checkbox"/>  |                                  | CSIYH2* <input type="checkbox"/>            | CSIP <input type="checkbox"/>               |                                   |
| CSIOP <input type="checkbox"/>  |                                  | CSIYH1* <input checked="" type="checkbox"/> |                                             |                                   |
| CSIOCh <input type="checkbox"/> |                                  |                                             |                                             |                                   |

Championship  Games

**II. GENERAL CONDITIONS**

- FEI Statutes, 24<sup>th</sup> edition, effective 19<sup>th</sup> November 2019
- FEI General Regulations, 24<sup>th</sup> edition, 1<sup>st</sup> January 2020, updates effective 1<sup>st</sup> January 2021
- FEI Veterinary Regulations, 14<sup>th</sup> edition, 1 January 2018, updates effective 1<sup>st</sup> January 2021
- The Jumping Rules and its Annexes, 26<sup>th</sup> edition, 1<sup>st</sup> January 2018, updates effective 1<sup>st</sup> January 2021
- <https://inside.fei.org/fei/regulations/jumping>
- CSI/CSIO Prize Money requirements 2020 – to be applied also for 2021  
<https://inside.fei.org/sites/default/files/Final%20CSIs-CSIOs%20-%202020.pdf>
- Longines Rankings – Groups Categories 2020 – to be applied also for 2021  
<https://inside.fei.org/sites/default/files/Final%20Longines%20Ranking%20Groups%20-%202020.pdf>
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3<sup>rd</sup> edition, effective 1<sup>st</sup> January 2021
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2021 WADA Code, effective 1<sup>st</sup> January 2021
- The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic, effective as of 1<sup>st</sup> July 2020 (updated 12 October 2020) and until further notice
- All subsequent published revisions/updates, the provisions of which will take precedence.

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**THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 15/04/2021, updated **16/04/2021**

**NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event. Additionally, no change may be made to a Longines Ranking competition once the schedule has been approved. Prizes in kind, to be accepted as prize money to count for Longines Ranking competitions and total event prize money, must be easily convertible into cash (GRs Art. 127).**

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The **Long version** of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: RuFV Herzlake u.U. e.V.  
and  
ESCON-Marketing GmbH  
Address: Europa-Allee 12  
49685 Emstek  
Telephone: +49 4473 94 11 250  
Fax: +49 4473 94 11 119  
Email: astruckmeier@escon-marketing.de  
Website: www.escon-marketing.de

#### Contact Details Show Ground:

Address: Einhaus 23  
49770 Herzlake  
Telephone: +49 162 10 10 250  
GPS Coordinates: Latitude: 52.680724, Longitude: 7.648652

#### Accessibility Details:

Arrival by road: A1 exit Cloppenburg, then B213 or A31 exit Meppen-Nord, then B 402 Direction Haseluenne  
Arrival by train: station 49632 Essen (Oldenburg) (approx. 30km)  
Arrival by plane: airport Bremen (approx. 110 km)  
airport Münster / Osnabrück (approx. 95 km)

### **2. ORGANISING COMMITTEE**

Honorary President: N/A  
President of the Event: Dr. Kaspar Funke  
Show Secretary: ESCON-Marketing GmbH  
Press Officer: N/A

### **3. EVENT DIRECTOR**

Name: Dr. Kaspar Funke  
Address: ESCON-Marketing GmbH  
Europa-Allee 12 in 49685 Emstek  
Telephone: +49 4473 94 11 250  
Mobile: +49 162 10 10 250  
Fax: +49 4473 94 11 119  
Email: astruckmeier@escon-marketing.de

### **4. STABLE MANAGER**

Name: Michael Hölscher  
Mobile: +49 170 41 61 084

### **5. ANNOUNCER**

Name: Ground Jury

## V. OFFICIALS

Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test.

Ref.	Panel	Function	FEI ID	Name	NF	Level	E-mail & Mobile
1	Ground Jury	Ground Jury President	10056290	Heiko Koolman	GER	3	<a href="mailto:Heiko.koolman@t-online.de">Heiko.koolman@t-online.de</a> +49 171 36 44 976
		Ground Jury Member	10105774	Kerstin Weber	GER	3	<a href="mailto:hk-weber@t-online.de">hk-weber@t-online.de</a> +49 171 12 08 784
		Ground Jury Member	10056291	Peter- Jürgen Nissen	GER	3	<a href="mailto:peter.nissen@stadtwerke-flensburg.de">peter.nissen@stadtwerke-flensburg.de</a> +49 171 27 27 130
2	Foreign Judge	Foreign Judge	10052073	Nils Meincke	DEN	3	<a href="mailto:ekcniem@gmail.com">ekcniem@gmail.com</a> 045 22 57 89 60
3	Foreign Technical Delegate	Foreign Technical Delegate		N/A			
4	Course Designer	Course Designer	10053122	Martin Otto	GER	3	<a href="mailto:Motto-muenster@web.de">Motto-muenster@web.de</a>
		Assistant Course Designer		Heinz-Gerd Wöhrmeyer	GER	nat	
5	Chief Steward	Chief Steward	10051929	Michael Wassmann	GER	3	<a href="mailto:b.m.wassmann@t-online.de">b.m.wassmann@t-online.de</a>
6	Foreign Steward	Foreign Steward		N/A			
7	Assistants Stewards	Assistant Steward	10103205	Sandra Ernst	GER	2	<a href="mailto:s.ernst-schilling@web.de">s.ernst-schilling@web.de</a>
		Assistant Steward	10195594	Martin Ahaus	GER	2	<a href="mailto:m.ahaus@osnanet.de">m.ahaus@osnanet.de</a>
		Assistant Steward	10050249	Dieter Stut	GER	2	
		Assistant Steward	10196144	Birgit Bögel	GER	2	<a href="mailto:bb44472@web.de">bb44472@web.de</a>
8	FEI Veterinary Delegate	FEI Veterinary Delegate	10053043	Dr. Malte Harland	GER		<a href="mailto:harland@pferdeklunik-muehlen.de">harland@pferdeklunik-muehlen.de</a> +49 170 32 40 536
9	Veterinary Service Manager (VSM) Treating Veterinarian	Veterinary Service Manager / FEI Permitted Treating Veterinarian	10184272	Birthe Fritsche	GER		+49 160 74 37 889
10	Medical Doctor	Medical Doctor		Deutsches Rotes Kreuz, Ortsverein Herzlake e.V.	GER		<a href="mailto:Stefan.Buescher@drk-herzlake.net">Stefan.Buescher@drk-herzlake.net</a> +49 174 99 353 63
11	Farrier	Farrier		Stefan van Hoorn	GER		<a href="mailto:info@bullhead-tools.com">info@bullhead-tools.com</a> +49.177 50 63 108
12	NF Delegate	NF Delegate		Heiko Koolman	GER		

## VI. INVITATIONS

### 1. GENERAL

Horses entered in one CSI star level may not enter another CSI star level at the same Event.

Horses may take part in national Competitions and international Competitions at the same Event only under the following conditions:

- Horses may take part in national Events up to two hours prior to the start of the international Event's Horse Inspection;
- If the national Event includes Competitions after the international Event ends, either on the same day or on the following day(s). Horses having taken part in the international Event may take part in national Competitions only, following the conclusion of the international Event.

#### Invitations

For all Events at which the CSI Invitation Rules apply, a certain percentage of Athletes must be invited in descending order of the Longines Ranking, a certain percentage of Athletes will be home Athletes selected by the host NF and a certain percentage will be Athletes invited by the Organising Committee (OC); the percentages for each invitation group are established for each star level as follows:

Event Level	Athletes from the Longines Ranking	Athletes selected by the host NF	OC Invitations
<b>CSI 5*</b>	60%	20%	20%
<b>CSI 4*</b>	50%	25%	25%
<b>CSI 3*</b>	40%	30%	30%
<b>CSI 2*</b>	30%	30%	40%
<b>CSI 2* Open</b> , option with no Longines Ranking Competitions if the number of invited Athletes is restricted	0%	20%	80%
<b>CSI 2* Open</b> , option with no Longines Ranking Competitions if the number of invited Athletes is unrestricted	N/A, CSI Invitation Rules do not apply to CSI Events at which the number of Athletes invited is not restricted.		

#### Longines Rankings

The Longines Rankings number 241, established three (3) months prior to this Event will be used for the invitation of Athletes. Athletes are invited through the FEI online Invitation System for Jumping in accordance with the CSI Invitation Rules (refer to Jumping Rules Annex V)

#### CSI star level:

Maximum number of Athletes to be invited: 70, plus an additional number of 10 athletes only admitted to competition 1 - 4

Maximum number of Horses that may be entered: 210, plus an additional number of 30 horses only admitted to competition 1 - 4

Maximum number of Horses per Athlete: 3

Maximum number of Athletes invited	No. of Athletes from the Longines Ranking	No. of Athletes selected by the host NF	No. of OC Invitations
70 , plus an additional number of 10 athletes only admitted to competition 1 - 4	21	21	28, plus an additional number of 10 athletes only admitted to competition 1 - 4

(OCs will be permitted to invite a limited number of additional Athletes, if, at the closing of entries, the maximum number of Horses that may be entered has not been reached. For details, please see the "Implementation of the FEI Online Invitation System for Jumping Guidelines".)

**FEI Wild Cards:**

CSI5\*: 1

CSI4\*/CSI3\*/CSI2\*: 2

**Connected Events:**

Invitation System Event: CSI2*	Connected Events: CSIYH1*
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**Section 1: Compulsory Invitations**

Athletes can choose Events for which they wish to receive an information from the Monday eight weeks prior to the week of the Event until midnight GMT on the 4<sup>th</sup> Sunday prior to the Event.

**Section 2: Home Athletes selected by the host NF**

Entries for home Athletes in this section must be made through the FEI Entry System between the Monday eight weeks prior to the week of the Event until midnight GMT on the 3<sup>rd</sup> Wednesday prior to the week of the Event.

**Section 3: OC Invitations**

Entries in the OC Invitation Quota can be made in the FEI Entry System from the Monday eight weeks prior to the week of the Event up until the closing date for regular entries (the closing date for regular entries cannot be earlier than the 3<sup>rd</sup> Thursday prior to the week of the Event, and no later than four days prior to the Event) as indicated in the Schedule.

Events for which the Schedule states that overseas air transportation of Horses will be provided/organised by the OC are, for logistical reasons, authorised to establish the closing date for entries at the earliest on the 5<sup>th</sup> Sunday prior to the event.

**CSIYH1\*:**

Maximum number of athletes to be invited: 80:

All athletes, who are allowed to start in the CSI2\*. If CSI athletes do not enter a horse for the CSIYH1\*, a respective number of further foreign and German athletes may receive a personal invitation from the OC.

Number of horses per athlete: 2 horse (6 and 7 years old)

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

**CSI AM A (COMPETITION 11 – 19)**

Admitted Athletes (max. 50):

1. Approx. 15 foreign Athletes, who have been invited by the OC through their home NF
2. Approx. 35 German Athletes, who have been invited by the OC.
3. All Athletes:
  - Number of horses per Athlete: 3 horses, however, max. 2 horses per competition. In total a horse may be started max. 3 times during the event.
  - The Athlete must be the owner of the Horse(s) with which he competes. Ownership may be extended to the immediate family members.
  - The Athlete must possess a valid license granted by his NF.
  - An "Amateur Owner's" license will only be granted by NFs to an Athlete who has formally signed a statement that he does not earn money for riding other people's Horses, giving riding lessons, riding sponsored Horses, or for publicity or commercial purposes, etc. The buying and selling of Horses, as well as receiving prize money in cash, are not forbidden providing they do not constitute the Athlete's only source of income.
  - Athletes are only admitted to CSIAm competitions and are excluded from international competitions at this event.
  - The "Amateur Owner" status limits participation in other Competitions and Championships. Athletes having obtained or renewed the "Amateur Owner" license, will not be allowed to continue participating as an Amateur during the current calendar year if they have taken part in international or national Competitions in which the height of obstacles in the initial round is 1.50 m or greater.
  - An Athlete may apply to his NF to reinstate his Amateur Owner license after a waiting period according to the regulations of the NF but under no circumstances during the same calendar year.
  - For further information please get in contact with:  
ESCON-Marketing GmbH, Andrea Struckmeier, Europa-Allee 12, 49685 Emstek,  
Tel.: +49.4473 - 9411-250, Fax: +49.4473 - 9411 119, E-Mail: astruckmeier@escon-marketing.de

One (1) groom per horse.

**Participation Restrictions/Information:**

- Each horse may be started once a day; in total a horse may be started max. three times during the event.
- Within the tours an athlete may change, i. e. he/she may ride class M (1.25 m/1,35 m) on two days and class S (1.40 m) the 3rd day. However, it is not allowed to start a horse in competitions class L and S or vice versa.

## VII. ENTRIES

### IMPORTANT

- Entries must be made by NFs through the FEI Entry System for all categories of this Event (<https://invitation.fei.org/login>);
- Additional documentation can be found at: <https://inside.fei.org/fei/your-role/it-services/fei-entry-system/fei-entry-system-jumping>;
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will be automatically disqualified unless compelling circumstances warrant otherwise.

- |                                                                                                                                                                                                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>• German Athletes have to enter through the German Entry System NeOn! Entries of German Athletes will then be uploaded into the FEI Online Entry System!</li></ul> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

### 1. ENTRY DATES AND ENTRY FEES

Entries have to be in accordance with Art. 251 of the FEI Jumping Rules, 26<sup>th</sup> edition, updates effective 1<sup>st</sup> January 2021.

#### Deadlines for Entries:

Definite Entries:

**German Entry System: 19/04/2021**

**FEI Entry System: 22/04/2021**

Last date for substitutions: **13/05/2021**, 1 hour prior to the horse inspection

#### Entry fee per horse (per category):

VAT excluded

##### **Entry fee per horse:**

CSI2\*: € 240,00 (VAT excluded)

CSIYH1\*: € 140,00 (VAT excluded)

**Stabling fee per horse:** € 160,00 (VAT excluded)

##### **VAT:**

CSI2\*: € 16,80 (7 % VAT)

CSIYH1\*: € 9,80 (7 % VAT)

Stabling fee: € 30,40 (19 % VAT)

##### **Total fee per horse:**

CSI2\*: € 447,20

CSIYH1\*: € 340,20

Entry fee, stabling fee, parking fee and fee for power supply

- of German Athletes will be subject to direct credit through the German online system NeOn.

- of Foreign Athletes will be due on site at the latest.

Further compulsory fees for horses and athletes as well as further other fees - if applicable – (see above) will be invoiced in addition on site.

Entry fee per horse (incl. box, fee for manure disposal, parking, electricity and EADCMP fee):

**CSIAm A: € 1.200,00**

**VAT: € 228,00 (19%)**

**Total fee per horse: € 1.428,00**

The entry fee has to be paid by NeOn or on receipt of the OC's invoice before the event starts.

Further compulsory fees for horses and athletes as well as further other fees - if applicable – (see above) will be invoiced in addition on site.

Contact details:

Name: ESCON-Marketing GmbH  
Andrea Struckmeier

Telephone: +49 (0) 4473-94 11 250

Fax: +49 (0) 4473-94 11 119

Email: astruckmeier@escon-marketing.de

**VAT (in %) :** see above

Please refer to definition of Entry fees and Compulsory fees in the Glossary of the FEI Jumping Rules, 26<sup>th</sup> edition, updates effective 1<sup>st</sup> January 2021, that is copied in Section XIV point 10.

**Compulsory fees per horse:**

- EADCMP Fee: Included in entry fee  CSIAm A  
Not included in entry fee  CSI2\*/CSIYH1\*  
Lower Level Events (CIMs) CHF 18 per horse per event  
Higher Level Events CHF 25 per horse per event  
(For definition of CIMs see Appendix E of the FEI General Regulations, all other events not defined as CIMs)
- Fee for manure disposal € 40,00 per horse
- Fee for health/customs-related documents for Horses (only if requested) € 70,00 per horse

**All aforementioned amounts are including VAT**

**Total maximum fee per horse:** € 40,00 + EADCMP fee (CSI2\*/CSIYH1\*) + € 70,00 fee for health/customs-related documents if requested

**Compulsory fees per athlete:**

- NF fee N/A
- NF medication control programme fee N/A
- Fee for lorry parking € 90,00 per lorry/caravan
- Fee for electric hook-up for lorry € 80,00 per hook-up

**All aforementioned amounts are including VAT**

**Total maximum fee per Athlete:** € 170,00 (incl. one lorry and one hook-up)

**2. OTHER FEES**

All other fees must optional fees and be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC. *Please specify if price per bale or other quantity.*

Hay:	€ 10,00 per bale
Straw:	€ 8,00 per bale (1st bedding free- two big bales of straw)
Shavings:	€ 10,00 per bale
Additional box for a horse:	€ 230,40 per box incl. € 40,00 per box for manure disposal
Tack box	€ 190,40 per box
Permanent stables:	€ 80,00 in addition to the stabling fee
Parking fee for car and trailer:	€ 90,00 per car with trailer
Infringement of smoking ban:	€ 50,00 per incident

**All aforementioned amounts are including VAT**

VAT number of the organiser: DE117 76 96 11  
Tax-No. number of the organiser: 56/270/54200

**3. NO-SHOWS/LATE WITHDRAWALS**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

**Amount charged:**

CSI2*:	€ 447,20
CSIYH1*:	€ 340,20
CSIAM A:	€ 800,00

## VIII. TIMETABLE

**Competitions must not start before 08:00 h and must not finish after 23:00 h, unless prior approval is granted by the FEI.**

**As per Jumping Rules Annex VI: combined competitions are not permitted.**

*The scheduling of competitions must take into account mandatory maintenance breaks as follows. In principle, there should be one maintenance break for every 40 starters; at a minimum, it is compulsory to include one maintenance break in competitions with 50-99 starters after half of the starters have competed. Competitions with 100 starters or more must have three maintenance breaks. The start list must indicate when the maintenance break will take place (e.g. after N° 25).*

	Day	Date	Time
• Opening of stables	Thursday	13/05/2021	08.00 h
• Horse Inspection <i>All horses taking part at this Event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>			
• CSI2*, CSIYH1*, CSIAm A	Thursday	13/05/2021	approx. 10.00 – 14.00 h
• Horse Re-Inspection			
• CSI2* and CSIYH1*	Thursday	13/05/2021	approx. 18.00 h
• CSIAm A	Thursday	13/05/2021	approx. 15.00 h
• Opening times of exercise areas	daily approx. 30 minutes before the start of the 1st competition		

Competitions CSI2*:	Day	Date	Time	Art	Prize Money
• Declaration of Starters	the evening of the respective competitions		19.00 h	//////////	//////////
• Warm-Up with obstacles <b>Only athletes are permitted who have passed the Horse Inspection!!!</b>	Thursday	13/05/2021	12.30 h	//////////	//////////
• Competition 01 - penalties + time	Friday	14/05/2021	08.00 h	238.2.1	€ 1.000,00
• Competition 02 - two phases	Saturday	15/05/2021	08.00 h	274.1.5.3	€ 800,00
• Competition 03 – two phases	Saturday	15/05/2021	10.30 h	274.1.5.3	€ 1.500,00
• Competition 04 – Accumulator Competition	Sunday	16/05/2021	11.00 h	269.1,2,3,5	€ 3.500,00
• Competition 05 – penalties + time	Friday	14/05/2021	16.30 h	238.2.1	€ 25.400,00
• Competition 06 – two phases	Saturday	15/05/2021	16.30 h	274.1.5.3	€ 7.000,00
• Competition 07 - with jump-off	Sunday	16/05/2021	15.00 h	238.2.2	€ 25.400,00
• Total Prize Money	€ 64.600,00				
• Prizes in Kind	./.				
• Total (prize-money and prizes in kind)	€ 64.600,00				

Competitions CSIYH1*:	Day	Date	Time	Art.	Prize Money
• Declaration of Starters	the evening of the respective competitions		19.00 h	//////////	//////////
• Warm-Up with obstacles <b>Only athletes are permitted who have passed the Horse Inspection!!!</b>	Thursday	13/05/2021	12.30 h	////////// //	////////// /

• Competition 08 - penalties + time	Friday	14/05/2021	12.45 h	238.2.1	€ 800,00
• Competition 09 – two phases	Saturday	15/05/2021	13.15 h	274.2.5	€ 800,00
• Competition 10 – two phases	Sunday	16/05/2021	09.00 h	274.2.5	€ 800,00
• Total Prize Money	€ 2.400,00				
• Prizes in Kind	./.				

Competitions CSIAm A	Day	Date	Time	Art.	Prize Money
• Declaration of Starters				////////////////	////////////////
* Competitions 11, 14, 17	Thursday	13/05/2021	12.30 h	////////////////	////////////////
* all further competitions	the evening of the respective competitions		19.00 h	////////////////	////////////////
• Warm-Up with obstacles <b>Only athletes are permitted who have passed the Horse Inspection!!!</b>	Thursday	13/05/2021	12.30 h	////////////////	////////////////
• Competition 11 – penalties + time	Thursday	13/05/2021	16.00 h	238.2.1	€ 300,00 €
• Competition 12 – penalties + time	Friday	14/05/2021	15.45 h	238.2.1	€ 300,00 €
• Competition 13 – two phases	Saturday	15/05/2021	09.45 h	274.1.5.3	€ 300,00 €
• Competition 14 – penalties + time	Thursday	13/05/2021	16.45 h	238.2.1	€ 500,00 €
• Competition 15 – penalties + time	Saturday	15/05/2021	15.30 h	238.2.1	€ 500,00 €
• Competition 16 – two phases	Sunday	16/05/2021	08.15 h	274.1.5.3	€ 500,00 €
• Competition 17 – penalties + time	Thursday	13/05/2021	17.30 h	238.2.1	€ 900,00
• Competition 18 – penalties + time	Friday	14/05/2021	12.00 h	238.2.1	€ 900,00
• Competition 19 – two phases	Sunday	16/05/2021	10.15 h	274.1.5.3	€ 1.500,00
• Total Prize Money	€ 5.700,00				
• Prizes in Kind	€ ./.				

OVERALL PRIZE MONEY	€ 72.700,00
OVERALL PRIZES IN KIND	./.
<b>OVERALL VALUE</b>	<b>€ 72.700,00</b>

**Applicable government tax to be deducted from Prize Money (see XIV.8).**

**GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:**

Leading athlete award – ./.  
 Best foreign athlete - ./.  
 Best home athlete – ./.  
 Team awards – ./.

**PRIZE – CLASSIFICATION:**

./.

## IX. COMPETITION DETAIL

### 1. CSI2\*/CSIYH1\*

**THURSDAY**

**DATE: 13/05/2021**

#### Warm-up with Obstacles

**Time: approx. 12:30 h**

in groups of 6 / each group 5 Minutes  
per rider 5 horses

No draw-reins allowed

Starting order: A (rider)

Height of obstacles: 1,20m / 1,35m

**Only horses may take part that have passed the horse inspection!!!**

**FIRST DAY: FRIDAY**

**DATE: 14/05/2021**

**COMPETITION No 1 – CSI2\***

**Time: approx. 08:00 h**

#### **Jumping Competition acc. to Penalties and Time – international Small / Medium tour**

Table: A acc. to Article 238.2.1 (acc. to penalties and time, without jump-off)

Speed: 350 m/min.

Height of obstacles: 1,30 m

Number of horses per Athlete: 2

Maximum number of starters: if more than 100 take part then please refer to Section XIV point 9

Total prize money: € 1.000,00

Chart to be used: 1 (25% to the winner)

2 (33% to the winner)

Additional prize money, not covered by the prize money chart: € 10.

\* \* \* \* \*

**COMPETITION No 5 – CSI2\***

**Time: approx. 16:30 h**

#### **Jumping Competition acc. to Penalties and Time – international Big tour**

##### **The competition counts for the Longines Rankings Group D**

Table: A acc. to Article 238.2.1 (acc. to penalties and time, without jump-off)

Speed: 350 m/min.

Height of obstacles: 1,45m

Number of horses per Athlete: 1

Maximum number of starters: 70

Total prize money: € 25.400,00 (Longines Rankings Group D)

Chart to be used: 1 (25% to the winner)

2 (33% to the winner)

Additional prize money, not covered by the prize money chart: € 125.

**COMPETITION No 8 – CSIYH1\***

**Time: approx. 12:45 h**

**Jumping Competition acc. to Penalties and Time – international  
Youngster Tour (6 and 7 years)**

Table: A acc. to Article 238.2.1 (acc. to penalties and time, without jump-off)  
Speed: 350 m/min.  
Height of obstacles: 1,25 m (the obstacles will be raised by approx. 5 cm for the 7 year old horses)  
Number of horses per Athlete: 2  
Maximum number of starters: if more than 100 take part then please refer to Section XIV point 9  
Total prize money: € 800,00  
Chart to be used: 1 (25% to the winner)   
2 (33% to the winner)   
Additional prize money, not covered by the prize money chart: € 10.

\* \* \* \* \*

**SECOND DAY: SATURDAY**

**DATE : 15/05/2021**

**COMPETITION No 2 – CSI2\***

**Time: approx. 08:00 h**

**Jumping Competition in Two Phases – international  
Small Tour**

Table: A acc. to Article 274.1.5.3 (both phases against the clock)  
Speed: 350 m/min.  
Height of obstacles: 1,35 m  
Number of horses per Athlete: 1  
Maximum number of starters: 80  
Total prize money: € 800,00  
Chart to be used: 1 (25% to the winner)   
2 (33% to the winner)   
Additional prize money, not covered by the prize money chart: € 10.

\* \* \* \* \*

**COMPETITION No 3 – CSI2\***

**Time: approx. 10:30 h**

**Jumping Competition in Two Phases – international  
Medium Tour**

Table: A acc. to Article 274.1.5.3 (both phases against the clock)  
Speed: 350 m/min.  
Height of obstacles: 1,40 m  
Number of horses per Athlete: 1  
Maximum number of starters: 80  
Total prize money: € 1.500,00  
Chart to be used: 1 (25% to the winner)   
2 (33% to the winner)   
Additional prize money, not covered by the prize money chart: € 10.

\* \* \* \* \*

**COMPETITION No 6 – CSI2\***

**Time: approx. 16:30 h**

**Jumping Competition in Two Phases – international**

**Big tour**

Table: A acc. to Article 274.1.5.3 (both phases against the clock)  
Speed: 350 m/min.  
Height of obstacles: 1,45 m  
Number of horses per Athlete: 1  
Maximum number of starters: 70  
Total prize money: € 7.000,00  
Chart to be used: 1 (25% to the winner)   
2 (33% to the winner)   
Additional prize money, not covered by the prize money chart: € 35.

\* \* \* \* \*

**COMPETITION No 9 – CSIYH1\***

**Time: approx. 13:15 h**

**Jumping Competition in Two Phases – international  
Youngster Tour (7 years)**

Table: A acc. to Art. 274.2.5 (1<sup>st</sup> phase not against the clock, 2<sup>nd</sup> phase against the clock; athletes will be placed acc. to aggregate penalties from both phases and the time of the 2<sup>nd</sup> phase)  
Speed: 350 m/min.  
Height of obstacles: 1,35 m  
Number of horses per Athlete: 2 (7 years)  
Maximum number of starters: if more than 100 take part then please refer to Section XIV point 9  
Total prize money: € 800,00  
Chart to be used: 1 (25% to the winner)   
2 (33% to the winner)   
Additional prize money, not covered by the prize money chart: € 10.

\* \* \* \* \*

**THIRD DAY: SUNDAY**

**DATE 16/05/2021**

**COMPETITION No 4 – CSI2\***

**Time: approx. 11:00 h**

**ACCUMULATOR COMPETITION – international  
Small / Medium Tour**

Table: A acc. to Article 269.1,2,3,5 with one joker, directly against the clock. No jump-off. The Joker carries double points, if the Joker is knocked down, these double points must be deducted from the total points obtained so far by the Athlete.  
Speed: 350 m/min.  
Height of obstacles: 1,40 m  
Number of horses per Athlete: 2  
Maximum number of starters: if more than 100 take part then please refer to Section XIV point 9  
Total prize money: € 3.500,00  
Chart to be used: 1 (25% to the winner)   
2 (33% to the winner)   
Additional prize money, not covered by the prize money chart: € 15.

\* \* \* \* \*

**COMPETITION No 7 – CSI2\***

**Time: approx. 15:00 h**

**Jumping Competition with Jump-Off – international  
Grand Prix of Herzlake  
Big Tour**

**The competition counts for the Longines Rankings Group D**

Admitted horses Grand Prix: All Athletes taking part in a Grand Prix at a CSIO or a CSI must have completed, with their Grand Prix Horse, the initial round of at least one competition prior to the Grand Prix. Please refer to the competitions listed under Art 261.4.4 for FEI competitions that may count for fulfilling the eligibility requirement.

Table: A acc. to Art. 238.2.2 (acc. to penalties and time, with one jump-off in case of equality of penalties for the 1<sup>st</sup> place)

Speed: 375 m/min.

Height of obstacles: 1,45 m

Number of horses per Athlete: 1

Maximum number of starters: 70

Total prize money: € 25.400,00 (Longines Rankings Group D)

Chart to be used: 1 (25% to the winner)

2 (33% to the winner)

Additional prize money, not covered by the prize money chart: € 125.

\* \* \* \* \*

**COMPETITION No 10 – CSIYH1\***

**Time: approx. 09:00 h**

**Jumping Competition in Two Phases – international  
Youngster Tour (6 years)**

Table: A acc. to Art. 274.2.5 (1<sup>st</sup> phase not against the clock, 2<sup>nd</sup> phase against the clock; athletes will be placed acc. to aggregate penalties from both phases and the time of the 2<sup>nd</sup> phase)

Speed: 350 m/min.

Height of obstacles: 1,30 m

Number of horses per Athlete: 2 (6 years)

Maximum number of starters: if more than 100 take part then please refer to Section XIV point 9

Total prize money: € 800,00

Chart to be used: 1 (25% to the winner)

2 (33% to the winner)

Additional prize money, not covered by the prize money chart: € 10.

\* \* \* \* \*

**2. CSI Am A**

**FIRST DAY: THURSDAY**

**DATE: 13/05/2021**

**Warm-up with Obstacles**

**Time: approx. 12:30 h**

in groups of 6 / each group 5 Minutes

per rider 3 horses

No draw-reins allowed

Starting order: A (rider)

Height of obstacles: 1,10m

**Only horses may take part that have passed the horse inspection!!!**

**COMPETITION No 11**

**Time: approx. 16:00 h**

**Jumping Competition acc. to Penalties and Time – international**

**ESCON Jumping Club – Small Tour**

Table: A acc. to Article 238.2.1 (acc. to penalties and time, without jump-off)

Speed: 350 m/min.

Height of obstacles: 1,15 m

Number of horses per Athlete: 2

Number of starters: 100

Total prize money € 300,00

Chart to be used: 1 (25% to the winner)

2 (33% to the winner)

Additional prize money, not covered by the prize money chart: € 6,00.

\* \* \* \* \*

**COMPETITION No 14**

**Time: approx. 16:45 h**

**Jumping Competition acc. to Penalties and Time – international**

**ESCON Jumping Club – Medium Tour**

Table: A acc. to Article 238.2.1 (acc. to penalties and time, without jump-off)

Speed: 350 m/min.

Height of obstacles: 1,25 m

Number of horses per Athlete: 2

Number of starters: 100

Total prize money € 500,00

Chart to be used: 1 (25% to the winner)

2 (33% to the winner)

Additional prize money, not covered by the prize money chart: € 10,00.

\* \* \* \* \*

**COMPETITION No 17**

**Time: approx. 17:30 h**

**Jumping Competition acc. to Penalties and Time – international**  
**ESCON Jumping Club – Large Tour**

Table: A acc. to Article 238.2.1 (acc. to penalties and time, without jump-off)  
Speed: 350 m/min.  
Height of obstacles: 1,40 m  
Number of horses per Athlete: 2  
Number of starters: 100  
Total prize money € 900,00  
Chart to be used: 1 (25% to the winner)   
2 (33% to the winner)

Additional prize money, not covered by the prize money chart: € 10,00.

\* \* \* \* \*

**SECOND DAY: FRIDAY**

**DATE: 14/05/2021**

**COMPETITION No 12**

**Time: approx. 15:45 h**

**Jumping Competition acc. to Penalties and Time – international**  
**ESCON Jumping Club – Small Tour**

Table: A acc. to Article 238.2.1 (acc. to penalties and time, without jump-off)  
Speed: 350 m/min.  
Height of obstacles: 1,15 m  
Number of horses per Athlete: 2  
Number of starters: 100  
Total prize money € 300,00  
Chart to be used: 1 (25% to the winner)   
2 (33% to the winner)

Additional prize money, not covered by the prize money chart: € 6,00.

\* \* \* \* \*

**COMPETITION No 18**

**Time: approx. 12:00 h**

**Jumping Competition acc. to Penalties and Time – international**  
**ESCON Jumping Club – Large Tour**

Table: A acc. to Article 238.2.1 (acc. to penalties and time, without jump-off)  
Speed: 350 m/min.  
Height of obstacles: 1,40 m  
Number of horses per Athlete: 2  
Number of starters: 100  
Total prize money € 900,00  
Chart to be used: 1 (25% to the winner)   
2 (33% to the winner)

Additional prize money, not covered by the prize money chart: € 10,00.

\* \* \* \* \*

**THIRD DAY: SATURDAY**

**DATE: 15/05/2021**

**COMPETITION No 13**

**Time: approx. 09:45 h**

**Jumping Competition in Two Phases – international**  
**ESCON Jumping Club – Small Tour**

Table: A acc. to Article 274.1.5.3 (both phases against the clock)

Speed: 350 m/min.

Height of obstacles: 1,20 m

Number of horses per Athlete: 2

Number of starters: 100

Total prize money € 300,00

Chart to be used: 1 (25% to the winner)

2 (33% to the winner)

Additional prize money, not covered by the prize money chart: € 6,00.

\* \* \* \* \*

**COMPETITION No 15**

**Time: approx. 15:30 h**

**Jumping Competition acc. to Penalties and Time – international**  
**ESCON Jumping Club – Medium Tour**

Table: A acc. to Article 238.2.1 (acc. to penalties and time, without jump-off)

Speed: 350 m/min.

Height of obstacles: 1,30 m

Number of horses per Athlete: 2

Number of starters: 100

Total prize money € 500,00

Chart to be used: 1 (25% to the winner)

2 (33% to the winner)

Additional prize money, not covered by the prize money chart: € 10,00.

\* \* \* \* \*

**FOURTH DAY: SUNDAY**

**DATE: 16/05/2021**

**COMPETITION No 16**

**Time: approx. 08:15 h**

**Jumping Competition in Two Phases – international  
ESCON Jumping Club – Medium Tour**

Table: A acc. to Article 274.1.5.3 (both phases against the clock)

Speed: 350 m/min.

Height of obstacles: 1,35 m

Number of horses per Athlete: 2

Number of starters: 100

Total prize money € 500,00

Chart to be used: 1 (25% to the winner)

2 (33% to the winner)

Additional prize money, not covered by the prize money chart: € 10,00.

\* \* \* \* \*

**COMPETITION No 19**

**Time: approx. 10:15 h**

**Jumping Competition in Two Phases – international  
ESCON Jumping Club – Large Tour**

Table: A acc. to Article 274.1.5.3 (both phases against the clock)

Speed: 350 m/min.

Height of obstacles: 1,40 m

Number of horses per Athlete: 2

Number of starters: 100

Total prize money € 1.500,00

Chart to be used: 1 (25% to the winner)

2 (33% to the winner)

Additional prize money, not covered by the prize money chart: € 10,00.

\* \* \* \* \*

## **X. FACILITIES OFFERED**

### **1. ATHLETES**

#### **Accommodation:**

Hotel: Romantik Hotel Aselager Mühle  
Address: Zur alten Mühle 12, 49770 Aselage-Herzlake  
Telephone: +49 5962 93 480

Accommodation will be at the Athletes' own expense. Hotel rooms must be reserved by the Athletes themselves.

#### **Meals:**

Provided Covid-19 regulations will allow catering, meals will be provided on the show grounds from 13/05/2021 – 16/05/2021 at the Athletes' own expense.

### **2. GROOMS**

#### **Accommodation:**

Accommodation will be at the Athletes' expense. Accommodation must be reserved by the Athletes themselves.

#### **Meals:**

Provided Covid-19 regulations will allow catering, meals will be provided on the show grounds from 13/05/2021 – 16/05/2021 at the Athletes' expense.

**NB: Depending on Covid-19 regulations, the OC tries to provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.**

## XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION

### 1. DRAW

List of Draws:

Starting order by draw acc. to Art. 252 provided it is not stated otherwise in the competitions.

Time, date and location:

The draw will take place in the show office approx. 15 minutes after closing time of declaration of the respective competition.

### 2. COMPETITION ARENA(S)

Dimensions: 75 x 58 m

Type of Footing: sand

### 3. PRACTICE ARENA(S)

Dimensions: 25 x 50 m (indoor)

Additional arena: 80 x 45 m

Type of Footing: sand

Athletes must have the possibility to exercise their horses in an exercise area under a Steward's supervision at least 30 minutes per day outside of the competition warm-up period. Details of opening times of exercise areas must be included in the timetable.

### 4. STABLES

Size of boxes 3 m x 3 m +20% 3m x 4m

All horses will be stabled (incl. 1st bedding – straw) on show grounds from 13/05/2021 – 16/05/2021. Own stable tents or stabling on trailers are not permitted.

The necessary number of boxes has to be ordered when handing in the entries – the order is binding. If no boxes have been ordered, the OC will reserve one box per horse entered. Only the assigned stables may be used. Hay, shavings and straw can be bought on site from the stable manager. Athletes themselves have to bring along mangers and forage.

Electricity has to be ordered and paid for with the entries.

A limited number of permanent stables is available. The allocation will be done in the order of receipt of entries. An additional fee of € 80,00 will be charged.

>> It is strictly forbidden to smoke in the stables! <<

### 5. SAFETY CUPS

Name of Manufacturer: Isi Trade

### 6. TIMING DEVICE

Name of Manufacturer: TagHeuer

Model: CP540

FEI Report number: 22010028A

### 7. SCORING/TIMING PROVIDER

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event?

(The list of certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

No

Name of the company: FSEVENT  
Contact person at Event  
Name: Falk Schlömer  
FEI ID number: 10122930  
Contact email: info@turnierorg.de

The FEI may require to be provided with real time results data feed of your Events according to FEI requirements; in this case you and your provider will be informed accordingly.

#### **8. OTHER TECHNOLOGY/SERVICE PROVIDER(S)**

Will you use other technology/service provider(s) at your event?

No

#### **9. PRIZE GIVING CEREMONY**

The owner of the winning horse/pony must be invited to the prize giving ceremony for the Grand Prix, if present at the event.

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 6.

All Prize Giving Ceremonies must strictly follow the [Covid-19 guidelines for Prize giving protocols and media activities](#).

#### **10. ADVERTISING ON ATHLETES AND HORSES**

At CSI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with the articles 256.3 and 257.3 of the FEI Jumping Rules.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

#### **11. TICKETING**

Are you selling tickets for spectators to attend your event: Yes  No

#### **12. BETTING**

Betting will be authorised by the Organiser: Yes  No

#### **13. TRANSPORT REIMBURSEMENT HORSES / PONIES**

Transport expenses to be paid by the Athlete.

#### **14. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

**15. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

Shuttle Service will not be available.

**16. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009.

NUMBER OF ACCREDITED PERSONS:

Athlete: 1  
Partner: ./.  
Groom: 1  
Horse Owner: 2 accreditations per horse acc. to FEI-Passport, except if the Covid-19 local/regional/national Governmental restrictions forbid the attendance of persons not performing necessary tasks in relation to the competitions.

**17. SUSTAINABILITY**

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here: <http://inside.fei.org/fei/your-role/organisers/handbook>

## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Contact details for Customs Formalities:

Name: Johannsmann Transport-Service GmbH  
Address: Hagenort 6, 33803 Steinhagen  
Telephone: +49.52 04 - 89 01 11  
Fax: +49.52 04 – 89 02 22  
Email: info@johannsmann-pferdetransporte.de  
Opening hours: 08.00 h to 16.00 h

Customs and veterinary fees will not be taken over.

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations: ./.  
Quarantine period: ./.  
Specimen Import Licence applied: ./.

For questions or problems, please contact your Government Veterinary Services.

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:

a) in case of arrival from a EU-member-country, a health attestation for registered horses acc. to sample of Annex II to COUNCIL DIRECTIVE 2009/156/EC (see <http://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32009L0156&from=DE>) of the currently valid version will be necessary.

b) in case of arrival from a country not belonging to the EU, a health certificate for registered horses acc. to sample of annex II (see ([https://www.bmel.de/DE/Tier/TierhandelTransport/Gesundheitsbescheinigungen/\\_texte/Pferde.html](https://www.bmel.de/DE/Tier/TierhandelTransport/Gesundheitsbescheinigungen/_texte/Pferde.html)) of the decision of the commission 92/260/EG of the currently valid version will be necessary.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

### **3. NATIONAL REQUIREMENTS**

In addition to the Rules and Regulations applicable as set out above the following national regulations apply:

- German Animal Welfare Act (Tierschutzgesetz):  
[www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf)
- German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz):  
[www.gesetze-im-internet.de/bundesrecht/amg\\_1976/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/amg_1976/gesamt.pdf)
- German Animal Health Act (Tiergesundheitsgesetz):  
[www.gesetze-im-internet.de/tiergesg/TierGesG.pdf](http://www.gesetze-im-internet.de/tiergesg/TierGesG.pdf)
- German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung)  
[www.gesetze-im-internet.de/bundesrecht/tierschtrv\\_2009/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschtrv_2009/gesamt.pdf)
- German Regulation regarding Livestock Transport (Viehverkehrsverordnung)  
[www.gesetze-im-internet.de/bundesrecht/viehverkv\\_2007/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehverkv_2007/gesamt.pdf)
- etc.

#### **4. PONIES**

FEI Veterinary Regulations, Chapter IX and Annex IX:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

#### **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, Chapter VIII:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

#### **6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

**7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

**7.1. PASSPORTS. FEI General Regulations Article 137**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs and in CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

**7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

**7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031**

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

**7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

**7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

**8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VII**

**8.1. SAMPLING. FEI VETERINARY REGULATIONS Chapter VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

**8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1058**

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

**XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI website at <http://inside.fei.org/content/anti-doping-rules>.

## XIV. ADDITIONAL INFORMATION

### 1. THE FEI POLICY FOR ENHANCED COMPETITION SAFETY DURING THE COVID-19 PANDEMIC

The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic ("Policy") (<https://inside.fei.org/system/files/FEI%20Policy%20for%20Enhanced%20Competition%20Safety%20during%20the%20Covid-19%20Pandemic%20-%20Effective%201%20July%202020%20-%20Updated%2012%20October%202020.pdf>) is mandatory and applies for any FEI Event taking place **as of 1 July 2020**. The Policy has been developed based on currently accepted best practices by the WHO and US Center for Disease Control (CDC) and will be continually reviewed and updated as more information becomes available. It is not intended to replace the applicable guidance and policies from domestic government and health authorities, but to supplement their recommendations with sport specific considerations.

The OC shall submit the risk assessment and mitigation plan (including name and contact details of the person in charge) to the FEI as an annex to the Event Schedule, **at the latest ten (10) working days before the event's deadline for Definite Entries**.

Events for which the FEI has not received the documented risk assessment and mitigation measures plan in accordance with article 2.1.g) of the Policy **will be removed from the FEI calendar** in accordance with Article 112.3 of the FEI General Regulations.

### **ASSUMPTION OF RISK / WAIVER OF LIABILITY**

In consideration of being allowed to participate in the Event and related activities, all Participants (as defined in the Policy) acknowledge, appreciate, and agree that:

1. Participation includes possible exposure to and illness from infectious diseases including but not limited to COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist; and,
2. The Participants knowingly and freely assume all such risks, both known and unknown, even if arising from the negligence of the OC or others, and assume full responsibility for their participation; and,
3. The Participants willingly agree to comply with the stated and customary terms and conditions for participation as regards protection against infectious diseases. If, however, a Participant observes any unusual or significant hazard during his/her presence or participation, the Participant will remove himself/herself from participation and bring such to the attention of the nearest official immediately; and,
4. The Participants, for themselves and on behalf of their heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS THE OC AND THE FEI, their officers, officials, agents, and/or employees, other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors of premises used to conduct the event ("RELEASEES"), WITH RESPECT TO ANY AND ALL ILLNESS, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF RELEASEES OR OTHERWISE, to the fullest extent permitted by law.

The Participants confirm to have read this release of liability and assumption of risk agreement, fully understand its terms, understand that they have given up substantial rights.

## **2. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

### **2.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

#### **2.1.1. Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

#### **2.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

#### **2.1.3. Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

### **2.2. ATHLETES AND OWNERS**

#### **2.2.1. Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

#### **2.2.2. Additional Liability Information**

The organizer declines any liability for property or pecuniary damage which may happen to visitors, athletes, grooms and horse owners through slight negligence of the organizer, his delegates or his assistants. The OC is liable in case of intent, gross negligence as well as in case of injury to life, body or health and in further cases he is liable for compelling legal liability acc. to the legal requirements.

Furthermore the organizer declines any liability for damages or illnesses at participating or the stabled horses!

### 2.2.3. Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

N/A
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### 3. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

### 4. SCHOOLING DURING COMPETITIONS

Athletes wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These athletes will start first in these competitions.

### 5. STEWARDING

- If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Grand Prix, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.
- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and replace the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1).

### 6. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **7. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate, the President of the Ground Jury or the Foreign Judge, as applicable.

## **8. ADDITIONAL INFORMATION FROM THE OC**

### **8.1 GERMAN SHOW RULES**

The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

### **8.2 TIMETABLE**

The times stated under "VIII. TIMETABLE" are subject to alterations.

### **8.3 FEI-PASSPORTS**

Horses entered in CIMs (CSI1\*/CSI2\*/CSIU25 A+B/CSIJY A+B/CSIAm A+B/CSIch A+B) as well as CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

### **8.4 GERMAN ANIMAL WELFARE ACT**

According to paragraph 6 of the German Animal Welfare Act, trimming the vibrissae around eyes and muzzle as well as clipping or cutting the hairs inside the ears of horses are prohibited.

### **8.5 INFORMATION ON COVID19**

FEI: see Covid-19 Frequently Asked Questions (FAQs): <https://inside.fei.org/fei/covid-19/faqs>

NF GER: see "Coronavirus: "Impact on Equestrian Sport" (Auswirkungen auf den Pferdesport): <https://www.pferd-aktuell.de/coronavirus>

### **8.6 DATA PROTECTION BASIC REGULATION**

With the entry declaration the athlete agrees that the Organizer is permitted to save their data and uses photo and film footages made at the event of the athletes for publications.

### **8.7 DOGS**

All dogs must be leashed and affixed to a human or stationary object on the whole show ground and in the stable area. Violation of this rule will incur a fine of CHF 100 per offence and, in case of a repeated offence at the Event, may lead to exclusion from the Venue (Art. 109.13 General RG).

### **8.8 IDENTIFICATION NUMBERS**

Horses may not leave the stables without identification numbers.

### **8.9 VIOLATIONS OF PRINCIPLES OF HORSEMANSHIP**

The OC reserves the right in case of violations of principles of horsemanship to suspend athletes from the event.

An infringement is committed by a person who

- a) damages the reputation of Equestrian sport
- b) fails to comply with any of the orders given within the competence of the FEI, NF or Show Direction
- c) disturbs or impedes the proper handling of an event or who causes annoyance due to improper conduct
- d) prejudices the horse's welfare, for example tortures, ill-treated, malnourished, poorly groomed, stabled or transported a horse
- e) misconducts towards visitors, helpers, guests, officials of the event

Athletes are not entitled to a refund of any competition fees or to a compensation

In case of infringements the OC also reserves the right to publish respective communications.

### **8.10 PRIZE MONEY**

As a rule, all athletes receive their prize money by bank transfer.

Therefore the athlete has to issue a corresponding invoice of the prize-money to the organizer (ESCON-Marketing GmbH, Europa-Allee 12, 49685 Emstek). The invoice can also be sent by email to [astruckmeier@escon-marketing.de](mailto:astruckmeier@escon-marketing.de).

The bank transfer will only be made if this invoice has been received. Only then the costs will be settled and the payment will be made.  
On request of the athlete, the organizer can write a corresponding counter-account of the incurred costs, otherwise this statement is considered as proof of expenses.

**Age of Athletes and Horses according to the Event's Category**

<b>Event's Category</b>	<b>Age of Athletes (Refer to JRs 255)</b>	<b>Age of Horses</b>
<b>Olympic Games/WEG</b>	As of 18 <sup>th</sup> year	Min 9 y.o.
<b>Continental Championships Senior</b>	As of 18 <sup>th</sup> year	Min 8 y.o.
<b>Regional Championships/Games</b>	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year if height of obstacles max. 1.40m (JRs Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JRs Art. 254.1.1)
<b>World Cup Final</b>	As of 18 <sup>th</sup> year	Min. 9 y.o.
<b>Nations Cup Final</b>	As of 18 <sup>th</sup> year	Min. 8 y.o.
<b>CSI-W3*-5*/CSIO3*-5*/CSI3*-5*</b> Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 7 y.o.
<b>CSIO1*-2*/CSIO-W1*-2*</b> Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 6 y.o.
<b>CSI-W2*/CSI2*</b> World Cup, Power and Skill, Derby Grand Prix, if not the World Cup Competition, and other Competitions Grand Prix, if not the World Cup Competition, and other Competitions if height max. 1.40m Grand Prix, if not the World Cup Competition, and other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year  As of 14 <sup>th</sup> year  As of 12 <sup>th</sup> year	Min. 6 y.o.
<b>CSIO2*</b> Nations Cup, Grand Prix, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 6 y.o. *
<b>CSI1*</b> Power and Skill or Derby Grand Prix / Other Competitions Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 6 y.o.
<b>CSIO1*</b> Nations Cup, Grand Prix, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 6 y.o.
<b>CH-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CSI/CSIO-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CH-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 7 y.o.
<b>CSI/CSIO-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIO-Ch/CH-Ch</b>	As of 12 <sup>th</sup> year to end 14 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIOP/CH-P</b>	As of 12 <sup>th</sup> year to end 16 <sup>th</sup> year Ponies must be registered as ponies with FEI	Min. 6 y.o.
<b>CSIU-25</b>	As of 16 <sup>th</sup> year to end 25 <sup>th</sup> year for all CSIU-25 comp. As of 14 <sup>th</sup> year if height max. 1.40m (to end 25 <sup>th</sup> year)	Min. 7 y.o.
<b>CSIV</b>	As of 45 <sup>th</sup> year	Min. 6 y.o.
<b>CSIAm</b>	As of 12 <sup>th</sup> year until end of 13 <sup>th</sup> year if competition height is max. 1.30 m; as of 14 <sup>th</sup> year if height exceeds 1.30 m.	Min. 6 y.o.
<b>CSIYH</b>	Per Art. 255.2	Min. 5 y.o. – Max. 8 y.o.
<b>CH-M-YH-S</b>	As of 18 <sup>th</sup> year or 16 year for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

\*Art. 254.1.1: Horses entered for CSIO2\* Events at which the Nations Cup is built to the dimensions set forth in JRs Art. 264.3 for 2\* Events must be at least 6 years old; Horses entered for CSIO2\* Events at which the Nations Cup is built to the dimensions set forth in JRs Art. 264.3 for 3\* Events or higher must be at least 7 years old.

9. PRIZE MONEY DISTRIBUTION

Prize Money Distribution Chart 1: Prize money distribution with 25% of prize money for the winner updated 30.01.2019

N° of starters	up to 11	12-48		49-100		101-110 declared starters		111-120 declared starters	
N° of prizes	Same as the number of starters who finish the competition	12		First 12 acc. to percentages below; extra prizes for 13 <sup>th</sup> to last*		First 16 acc. to percentages below; extra prizes for 17 <sup>th</sup> to last*		First 20 acc. to percentages below; extra prizes for 21 <sup>st</sup> to last*	
Prize money	Example: Competition prize money = 40'000.-	100% = 40'000		100% = 40'000		133% = 53'200		166% = 66'400	
		%		%		%		%	
1	All athletes who complete the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed. See examples below. <b>5 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 <sup>th</sup> place (7%). The prize for 6 <sup>th</sup> (5.5%) is then given to the winner, the prize for 7 <sup>th</sup> (4%) is given to the 2 <sup>nd</sup> placed athlete, the prize for 8 <sup>th</sup> (3%) is given to the 3 <sup>rd</sup> placed athlete, the prize for 9 <sup>th</sup> (3%) is given to the 4 <sup>th</sup> placed athlete and the prize for 10 <sup>th</sup> (2.5%) is given to the 5 <sup>th</sup> placed athlete. The prize for 11 <sup>th</sup> (2.5%) is then given to the 1 <sup>st</sup> place athlete and the prize for 12 <sup>th</sup> (2.5%) is given to the 2 <sup>nd</sup> placed athlete. <b>10 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and 11 <sup>th</sup> (2.5%), second placed gets prize for 2 <sup>nd</sup> (20%) and 12 <sup>th</sup> (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 <sup>rd</sup> to 10 <sup>th</sup> place.	25	10'000	25	10'000	25	13'300	25	16'600
2		20	8000	20	8000	20	10'640	20	13'280
3		15	6000	15	6000	15	7980	15	9960
4		10	4000	10	4000	9	4788	8	5312
5		7	2800	7	2800	6.5	3458	6	3984
6		5.5	2200	5.5	2200	5	2660	4.5	2988
7		4	1600	4	1600	3.5	1862	3	1992
8		3	1200	3	1200	2.5	1330	2.5	1660
9		3	1200	3	1200	2.5	1330	2.5	1660
10		2.5	1000	2.5	1000	2	1064	2	1328
11		2.5	1000	2.5	1000	2	1064	2	1328
12		n/a	2.5	1000	2.5	1000	2	1064	2
Total	40'000	100%	40'000	100%	40'000				
13	Extra prizes for 13 <sup>th</sup> to last place*					1.5	798	1.5	996
14						1.5	798	1.5	996
15						1	532	1	664
16						1	532	1	664
Total						100%	53'200		
17	Extra prizes for 17 <sup>th</sup> to last place*							1	664
18								0.5	332
19								0.5	332
20								0.5	332
Total								100%	66'400
								Extra prizes for 21 <sup>st</sup> to last place*	
		* The OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes must be stated in the Schedule.							

Prize Money Distribution Chart 2: Prize money distribution with 33% of prize money for the winner updated 30.01.2019

N° of starters	up to 11	12-48		49-100		101-110 declared starters		111-120 declared starters	
N° of prizes	Same as the number of starters who finish the competition	12		First 12 acc. to percentages below; extra prizes for 13 <sup>th</sup> to last*		First 16 acc. to percentages below; extra prizes for 17 <sup>th</sup> to last*		First 20 acc. to percentages below; extra prizes for 21 <sup>st</sup> to last*	
Prize money	Example: Competition prize money = 40'000.-	100% = 40'000		100% = 40'000		133% = 53'200		166% = 66'400	
		%		%		%		%	
1	All athletes who complete the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed. See examples below. <b>5 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 <sup>th</sup> place (7%). The prize for 6 <sup>th</sup> (5.5%) is then given to the winner, the prize for 7 <sup>th</sup> (4%) is given to the 2 <sup>nd</sup> placed athlete, the prize for 8 <sup>th</sup> (3%) is given to the 3 <sup>rd</sup> placed athlete, the prize for 9 <sup>th</sup> (3%) is given to the 4 <sup>th</sup> placed athlete and the prize for 10 <sup>th</sup> (2.5%) is given to the 5 <sup>th</sup> placed athlete. The prize for 11 <sup>th</sup> (2.5%) is then given to the 1 <sup>st</sup> place athlete and the prize for 12 <sup>th</sup> (2.5%) is given to the 2 <sup>nd</sup> placed athlete. <b>10 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and 11 <sup>th</sup> (2.5%), second placed gets prize for 2 <sup>nd</sup> (20%) and 12 <sup>th</sup> (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 <sup>rd</sup> to 10 <sup>th</sup> place.	33	13'200	33	13'200	33	17'556	33	21'912
2		20	8000	20	8000	19.5	10'374	19.5	12'948
3		15	6000	15	6000	14.5	7714	14.5	9628
4		10	4000	10	4000	9.5	5054	8.5	5644
5		6	2400	6	2400	5.5	2926	5	3320
6		4.5	1800	4.5	1800	4	2128	3.5	2324
7		3	1200	3	1200	2.5	1330	2.5	1660
8		2.5	1000	2.5	1000	2	1064	2	1328
9		2	800	2	800	2	1064	2	1328
10		2	800	2	800	2	1064	2	1328
11		1	400	1	400	1	532	1	664
12		n/a	1	400	1	400	1	532	1
Total	40'000	100%	40'000	100%	40'000				
13	Extra prizes for 13 <sup>th</sup> to last place*					1	532	1	664
14						1	532	1	664
15						1	532	1	664
16						0.5	266	0.5	332
Total						100%	53'200		
17	Extra prizes for 17 <sup>th</sup> to last place*							0.5	332
18								0.5	332
19								0.5	332
20								0.5	332
Total								100%	66'400
								Extra prizes for 21 <sup>st</sup> to last place*	
		* The OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes must be stated in the Schedule.							

In case of a tie for the 12<sup>th</sup> place in a competition with 12 to 48 starters, the prize money foreseen for the 12<sup>th</sup> place will be divided equally among the athletes concerned.

**For Competitions run in two rounds with more than 12 starters in 2<sup>nd</sup> round:**

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

Distribution of Prizes and Indemnities

Reimbursement of prize-money to all CSI2\* and CSIYH1\* athletes will be paid out by bank transfer per athlete (not per horse resp. per horse owner) within 14 days after the OC has received the invoice of the prize money. For this purpose the athlete has to send an invoice to the OC. If the transfer will not be possible due to wrong or incomplete bank information, the OC reserves the right to charge a handling fee of € 40,00, that will be invoiced by the bank. The OC reserves the right to reimburse smaller prize-money amounts to CSIAm A athletes either in cash or by cheque or otherwise by bank transfer.

All prizes in kind rewarded instead of prize money will be distributed acc. to FEI-RG Art. 127/128 following the last competition at the latest.

Other or especially higher premiums or prize money amounts than mentioned above have to be notified by the OC explicitly in writing, otherwise the above mentioned amounts apply. If no other information is given and without prior notice prizes in kind (cars or similar) will be distributed instead, the athlete may reject the prize-money replacement. In that case only the prize-money published in the schedule would be distributed, the prize in kind would remain with the OC.

Settlement will be done with the athlete (disregarding any agreements between athlete and proprietor), thus the OC will be disburdened. Depending on the agreement with the horse owner, each athlete binds himself to pass on to the horse owners the prize money or prizes in kind rewarded instead of prize money. The organizer is allowed to deduct possibly outstanding debts of the athlete. Acc. to § 50a EstG this also applies to foreign horse owners. As a rule the following income tax will be due, taking into account the prize money or prizes in kind rewarded instead of prize money per day: no taxes up to 250 EUR, 15 % exceeding 250 EUR; plus solidarity fee (at present 5.5 % on the amount of the tax deduction).

Travelling expenses being taken over or reimbursed are only regarded as revenues if they exceed the actual costs and the reimbursement for additional meal allowances acc. to § 4 Abs. 5 Satz 1 Nr. 5 EstG. The tax deduction has to be certified on demand. Those foreign athletes being exempted from tax deduction are kindly asked to submit an exemption certificate either with the entry or on the first show day at the latest. Every athletes himself is responsible for the correctness of the details he submits.

If Athletes have to be placed equally, the money value of consecutive placings and of possible prizes in kind (e. g. a car) is divided accordingly between the respective athletes.

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

For details of the prize money breakdown for each competition please refer to the tables at the end of this document; the Organiser must specify which of the two (2) tables will be used. The total prize money for the Competition must be distributed among the first twelve (12) placed athletes.

The Organiser must provide additional created prizes for athletes placed beyond twelfth (12<sup>th</sup>) place. The minimum amount for each of these additional prizes, for athletes placed from thirteenth (13<sup>th</sup>) to last place, must be clearly specified in the approved schedule and not exceed the prize money of the athlete placed twelfth (12<sup>th</sup>)

**10. MAXIMUM NUMBER OF STARTERS PER COMPETITION**

**\*Annex VI FEI Jumping Rules:**

Maximum 100 starters per Competition other than the GP. If more than 100 starters are declared, the OC must provide the following percentages of additional prize money for every ten declared starters, up to 120 declared starters:

- 101 to 110 declared starters: the OC must provide 133% of the original Competition prize money, which is to be distributed among the 16 best placed athletes in the Competition according to the prize money distribution chart I or II. The additional prize money provided by the OC is not taken into consideration with regard to the overall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.
- 111 to 120 declared starters: the OC must provide 166% of the original Competition prize money, which is to be distributed among the 20 best placed athletes in the Competition according to the prize money distribution chart I or II. The additional prize money provided by the OC is not taken into consideration with regard to the overall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.

If more than 120 starters are declared, the OC must split the Competition into two groups and provide 200% of the original Competition prize money which is to be divided equally between the two groups. The additional prize money provided by the OC is not taken into consideration with regard to the overall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.

OCs may apply either of the following methods for splitting the Competition:

The competition is split into two groups before it starts. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group. If it is not possible to have two groups of equal size there may be a different number of starters in each group;

OR

The competition is run as one single competition and split afterward into two groups and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. *NB: In this case separate results must be sent to the FEI for each of the two groups, e.g. results for Competition 1a and for Competition 1b.*

In both cases above each group must offer the same amount of prize money. For the avoidance of doubt, it is the number of declared starters in the Competition, not the final number of starters, that determines whether the Competition must be split.

If there are more than 200 declared starters, the OC must split the Competition into three groups and provide the same percentages of additional prize money as indicated above (100% of original Competition prize money to be provided for each of the three groups if each group has 100 or fewer starters; 133% of original prize money to be provided for each group if any of the three groups has 101-110 starters; 166% of original prize money to be provided for each if any of the three groups has 111-120 starters).

<sup>3</sup> For CSI-W Events with a Grand Prix Competition in addition to the FEI World Cup™ competitions, the minimum prize money requirements indicated above for the Grand Prix apply only to the FEI World Cup™ Competition as it has the status of a Grand Prix; the Grand Prix Competition at such Events cannot offer more prize money than the prize money offered for the FEI World Cup™ Competition. Refer to the FEI Jumping World Cup™ rules for details relating to date of implementation of this rule at CSI-W Events.

## 11. GLOSSARY

### \*Glossary FEI Jumping Rules:

#### **Fees:**

- Compulsory Fee: Compulsory Fees are fees that may be charged by the OC for costs/services not included in the Entry Fee. Compulsory Fees, if charged, must be paid by the Athletes concerned as outlined below. Only the following Compulsory Fees may be charged by the OC, providing full details of the amount to be charged is included in the Schedule and approved by the FEI:
  - NF fee if applicable
  - NF medication control programme fee if applicable
  - FEI EADCMR fee if applicable (OC to indicate in the Schedule if the EADCMR fee is included in the Entry Fee or not)
  - Fee for health/customs-related documents for Horses if these have been requested by the Athlete.
  - Fee for manure disposal (maximum € 40 per horse per Event)
  - Fee for lorry parking if applicable (The fee indicated in the Schedule may only be charged per lorry not per Athlete.)
  - Fee for electric hook-up for lorry (The fee indicated in the Schedule may only be charged per lorry, not per Athlete.)
- Discretionary Fee: Discretionary Fees are fees that may be charged for optional commodities/services that may be purchased by an Athlete if he so chooses and that do not affect the equity of the Athlete's right to compete at the Event or the well-being of the Horse, such as:
  - VIP or premium parking
  - VIP table
  - Extra box for tack or for non-competing Horse
  - Extra bedding and/or fodder (details to be included e.g. shavings, straw, hay)
  - Premium stabling (all stabling at the Event must meet minimum FEI requirements)
- Entry Fee: The Entry Fee is the fee charged to participate in an Event with one Horse and covers the following:
  - Stabling of one Horse for the duration of the Event (includes cleaning and disinfecting stables before the event, including between Events that are part of Tours, water and electricity in the stables, first bedding or a fixed amount of bedding depending on the type of event and 24 hour security services for the stables)
  - Use of all facilities at the Event (no infrastructure fees may be charged)
  - Right to participate in all Competitions in accordance with the conditions in the Schedule (no nomination fees or start fees may be charged)
  - Administrative/Office fees (includes all services relating to administration of the Event and running of the Competitions: data/results/timing services, bookkeeping and accreditation services)

## XV. ANNEXES

### 1. FEI ENTRY SYSTEM

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10093798  
**Name\*:** Struckmeier  
**First Name\*:** Andrea  
**E-Mail\*:** astruckmeier@escon-marketing.de  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:**

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#### **TIMING PROVIDER**

**FEI ID<sup>1</sup>:** 10122930  
**Name\*:** Schlömer  
**First Name\*:** Falk  
**E-Mail\*:** info@turnierorg.de  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:**

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<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

\* **Mandatory Fields**

## **2. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<https://inside.fei.org/fei/your-role/it-services/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [results@fei.org](mailto:results@fei.org), in the proper Excel or "XML" format immediately after the event.

Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<https://inside.fei.org/fei/your-role/it-services/results/jumping-results-forms>

**All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.**

Please note that as per Art. 109.6 (GR): OCs of International Jumping Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

The FEI may request a copy of the official PDF result signed by the relevant Officials at the Event.

**THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**